



## List of Abbreviations

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**160** – 160 Longwood Avenue

**164** – 164 Longwood Avenue

**180** – 180 Longwood Avenue

**641** – 641 Longwood Avenue

**ARME** Armenise – 210 Longwood Avenue

**CBLD** C Building – 240 Longwood Avenue

**COUN** Countway – 10 Shattuck Street

**GOLD** Goldenson – 220 Longwood Avenue

**GORD** Gordon Hall – 25 Shattuck Street

**HIM** Harvard Institutes of Medicine – 4 Blackfan Circle

**HSDM** Harvard School of Dental Medicine – 188 Longwood Avenue

**IMMU** Jeffrey Modell Center for Immunology – 210 Longwood Avenue

**LHRRB** Laboratory for Human Reproduction and Reproductive Biology – 45 Shattuck Street

**MUDD** Seeley G. Mudd – 250 Longwood Avenue

**NRB** New Research Building – 77 Avenue Louis Pasteur

**REB** Dental Research & Education Building – 190 Longwood Avenue

**TMEC** Tosteson Medical Education Center – 250 Longwood Avenue

**VAND** Vanderbilt Hall – 107 Avenue Louis Pasteur

**WAB** Warren Alpert – 200 Longwood Avenue



## List of Abbreviations

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- AAALAC** Association for Assessment and Accreditation of Laboratory Animal Care
- ACM** Asbestos Containing Material
- ADA** Americans with Disabilities Act
- ADI** Application Desktop Integrator
- ADI** Automated Data Interface
- AED** Automated External Defibrillator
- AHJ** Authority Having Jurisdiction
- AHU** Air Handling Unit
- AIA** American Institute of Architects
- AMC** Annual Maintenance Contract
- ARC** Animal Research Center
- ASHRAE** American Society of Heating, Refrigeration, and Air-conditioning Engineers
- BAPCC** Boston Air Pollution Control Commission
- BAS** Building Automation Systems
- BCH** Boston Children's Hospital
- BCTF** Business Continuity Task Force
- BERDO** Building Energy Reporting and Disclosure Ordinance
- BIDMC** Beth Israel Deaconess Medical Center
- BFD** Boston Fire Department
- BM** Building Manager
- BMS** Building Management System
- BPD** Boston Police Department

## List of Abbreviations

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- BSA** Basic Science Administration
- BSL** Bio Safety Level
- BWH** Brigham and Women's Hospital
- BWSC** Boston Water and Sewer Commission
- CA** Condition Assessments
- CA** Construction Authorization
- CAFM** Computer Aided Facilities Management
- CAM** Common Area Maintenance
- C-CHANGE** Center for Climate, Health, and the Global Environment (HSPH)
- CCHM** Conference Center for Harvard Medical
- CCTV** Closed-Circuit Television
- CERCLA** Comprehensive Environmental Response Compensation and Liability Act
- CES** Clean Energy Standard
- CDC** Community Development Corporation
- CDC** Center for Disease Control
- CFR** Code of Federal Regulations
- CHB** Children's Hospital Boston
- CHW** Chilled Water
- CI** Construction Implementation
- CLSB** Center for Life Science Boston
- CM** Corrective Maintenance
- CM** Construction Manager

## List of Abbreviations

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- CMMS** Computerized Maintenance Management System (Maximo)
- CMR** Code of Massachusetts Regulations
- CP&F** Campus Planning and Facilities
- CPR** Cardiopulmonary resuscitation
- CSR** Customer Service Representative
- CSAP** Construction Safety Assessment Program
- DDC** Direct Digital Control
- DEP** Department of Environmental Protection
- DFCI** Dana-Farber Cancer Institute
- DHW** Domestic Hot Water
- DM** Deferred Maintenance
- DNS** Do Not Schedule
- EAP** Emergency Action Plan
- EC** Emergency Coordinator
- ECM** Energy Conservation Measures
- EH&E** Environmental Health & Engineering - Environmental Health and Safety contractor
- EH&S** Environmental Health and Safety
- ELEC** Electricity
- EMS** Emergency Medical Service
- EMWG** Energy Management Working Group
- EOC** Emergency Operations Center
- EP** Emergency Preparedness

## List of Abbreviations

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- EPA** Environmental Protection Agency
- ER** Emergency Response
- ERG** Emergency Response Guide – Harvard
- ERO** Emergency Response Organization
- ERP** Enterprise Resource Planning
- ESC** Energy Steering Committee – LMEC Subcommittee
- ESPN** Energy and Sustainability Professionals Network
- EUC** Energy, Utilities and Controls
- EUI** Energy Use Index
- FAC** Facilities
- FCC** Facilities Control Center/Facilities Call Center
- FCI** Facility Condition Index
- FEPC** Fire, Emergency, Planning Committee
- FM** Facilities Manager
- FMC** Facilities Maintenance Contractor
- FMO** Facilities Maintenance Operations - Harvard
- FOM** Facilities Operations Manager
- FRWG** Facilities Renewal Working Group
- GMP** Guaranteed Maximum Price
- GRA** Global Risk Assessment
- HAZWOPER** Hazardous Waste Operations and Emergency Response Standard
- HCCM** Harvard Center for Comparative Medicine



## List of Abbreviations

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- HCP** Healthcare Policy
- HFE** Harvard Medical School Facilities Engineer
- HIA** Health Impact Assessment
- HIM** Harvard Institutes of Medicine – Now known as 4 Blackfan
- HLC** Harvard Longwood Campus
- HMS** Harvard Medical School
- HNDC** Harvard Neuro Discovery Center
- HSR** Harvard Sponsored Role
- HSDM** Harvard School of Dental Medicine
- HSPH** Harvard T.H. Chan School of Public Health
- HTP** Harvard Training Portal
- HU** Harvard University
- HUHS** Harvard University Health Services
- HUPD** Harvard University Police Department
- HVAC** Heating Ventilation and Air Conditioning
- HW** Hot Water
- IACUC** Institutional Animal Care and Use Committee (component AAALAC)
- IAQ** Indoor Air Quality
- I&C** Instrumentation and Control
- ICS** Incident Command System
- IEQ** Indoor Environmental Quality
- IPM** Integrated Pest Management

## List of Abbreviations

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- KPI** Key Performance Indicator
- LEMT** Local Emergency Management Team – Harvard
- LCME** Liaison Committee on Medical Education
- LHRRB** Laboratory for Human Reproduction and Reproductive Biology
- LMEC** Longwood Medical Energy Collaborative
- LMA** Longwood Medical Area
- LOI** Letter of Intent
- LSP** Laboratory for Systems Pharmacology
- MASCO** (Formerly) New - Longwood Collective
- MATEP** Medical Area Total Energy Plant
- MCP** Massachusetts Contingency Plan
- MGH** Massachusetts General Hospital
- MIT** Massachusetts Institute of Technology
- MOU** Memorandum of Understanding
- MRE** Meals Ready to Eat
- MSA** Master Services Agreement
- MSDS** Material Safety Data Sheet
- MTCDE** Metric Tons of Carbon Dioxide Equivalent
- MWRA** Massachusetts Water Resources Authority
- NA** Not Applicable
- NDE** Non-Destructive Evaluation
- NEJM** New England Journal of Medicine



## List of Abbreviations

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**NOV** Notice of Violation

**NPI** New Project Initiator

**NPW** Non-Potable Water

**NRB** New Research Building

**NTE** – Not to Exceed

**NTP** – Notice to Proceed

**OCER** Office of Communications and External Relations – HMS

**OEM** Original Equipment Manufacturer

**OFS** Office for Sustainability – Harvard

**OFSP** Office of Financial Strategy and Planning

**O&M** Operations and Maintenance

**OOS** Out Of Service

**OOS** Out of Scope

**OPS** Operations

**OSHA** Occupational Safety and Health Administration

**OSI PI** Process Intelligence, HMS contractor (Operational real-time data and events management system)

**PA** Portable (Power) Amplifier

**PACM** Potential Asbestos Containing Material

**PC** Personal Computer

**PCMM** Program in Cellular and Molecular Medicine

**PDC** Planning, Design & Construction



## List of Abbreviations

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- PdM** Predictive Maintenance
- PDP** Project Delivery Process
- PHA** Project Hazard Analysis
- PI** Principal Investigator
- PIO** Public Information Officer
- PLY** Policy
- PM** Preventive Maintenance
- POC** Point of Contact
- POC** Proof of Concept
- POD** Plan of the Day
- PPE** Personal Protective Equipment
- PPM** Parts Per Million
- PTO** Paid Time Off
- PW** Potable Water
- QA/QC** Quality Assurance and Quality Control
- RA** Restaurant Associates
- RCM** Reliability Centered Maintenance
- RCx** Retro-commissioning
- REB** Research and Education Building (HSDM)
- RENO** Remote Notification – Siemens System at HMS
- RFA** Request for Authorization
- RFI** Request for Information



## List of Abbreviations

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- RFP** Request for Proposal
- RFQ** Request for Quotation
- RFQ** Request for Qualifications
- RO** Reverse Osmosis
- RODI** Reverse Osmosis Deionized (water)
- ROM** Research Operation Manager
- RPZ** Reduced Pressure Zone (same as backflow preventer)
- Rx** Re-commissioning
- SALT** Senior Administration Leadership Team
- SC** South Campus
- SEAM** Students for Environmental Awareness in Medicine
- SEMC** Sustainability and Energy Management Council – Harvard OFS
- SMC** Sustainability Management Council
- SMG** Suspect Microbial Growth
- SOP** Standard Operating Procedure
- SPC** Strategic Planning Committee
- SPCC** Spill Prevention, Control, and Countermeasure (EPA's oil spill prevention program)
- SR** Service Request
- STM** - Steam
- T&M** Time and Material
- TMEC** Tosteson Medical Education Center
- TO/TB** Turn Over/Turn Back



# Facilities Group Procedure

## List of Abbreviations

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- UHS** University Health Services
- ULT** Ultra Low Temperature
- UST** Underground Storage Tank
- VFD** Variable Frequency Drive
- WAB** Warren Alpert Building
- WO** Work Order